



August 2018

Dear Credit Union Member:

Thank you for your interest in running for a position on the Board of Directors of OnPoint Community Credit Union. OnPoint bylaws allow candidates to be placed on the ballot by the Nominating Committee (Craig Brown, Jeanne Enders, Keith Morris, Siva Narendra, Ph.D., Keith Thomajan and Payton Wayne) or by petition.

The amount of time each Director devotes to Board work varies depending on committee participation, current projects, and continuing education. Directors are expected to actively and meaningfully participate in Board meetings by preparing in advance for the meetings and regularly attending. There are typically ten meetings per year. They are currently scheduled the third Thursday evening of each month at OnPoint's office at Montgomery Park, or occasionally offsite or out of town. A Board packet is distributed approximately one week prior to each meeting for review. Committee work and meetings tend to be less predictable, so some flexibility in your schedule is required. Educational requirements are higher for new Board members to ensure you have a clear understanding of the Credit Union, our operating environment, and your role as a Director.

If you choose to have the Nominating Committee consider your request to be a candidate, please complete the online Director application (onpointelections.com) no later than **5:00 pm on Friday, September 28, 2018.**

If you choose to submit a petition, please complete the following steps:

Step 1 Use the Petition Signature Form to record the signatures of at least one percent (1%) of the total membership who support you as a candidate for a position on the Board of Directors.

Note: Petitions must include all of the requested information for each primary member supporting your candidacy. Joint members and co-borrowers are not eligible to sign the petition.

Note: The total membership reported for this election cycle is 352,694, thus the **minimum signatures required equals 3,526.**

Step 2 Your petition, consisting of the following documents, should be returned to any OnPoint branch or mailed to OnPoint Community Credit Union; Attn: Nominating Committee; PO Box 3750, Portland, OR 97208.

- Completed Petition Signature Forms – print extra copies as needed
- Signed Agreement to Serve
- Copy of your resume detailing your employment history (Employer; City, State, Country; Position; Dates Employed; and Reason for Leaving), as well as other relevant professional activities and affiliations.

Note: All documents should be **received in one package no later than September 28, 2018.**

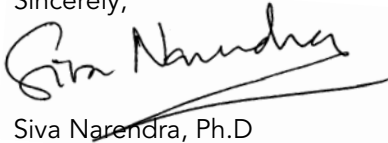
Upon receiving your submission, OnPoint will conduct an initial background check as outlined in the Initial Background Authorization Disclosure. Subsequently, a representative may follow up with you to facilitate your consent for a secondary background check as you move through the selection process. The authorization forms are available to review under "Reference Materials" on the "Director Application" tab online at onpointelections.com. We collect the authorizations in two steps in order to safeguard the sensitive information they contain.

Signatures submitted will be verified and the Nominating Committee will mail you a letter in December describing your status as a candidate by petition.

We look forward to receiving your petition for nomination to the Board and appreciate your commitment of time and your interest in serving your fellow credit union members.

If you have questions, please contact OnPoint at 503.228.7077 ext. 5772 or email nominating.committee@onpointcu.com.

Sincerely,

A handwritten signature in black ink that reads "Siva Narendra". The signature is written in a cursive style and is positioned above a horizontal line that serves as a separator between the signature and the typed name below.

Siva Narendra, Ph.D
Director, Nominating Committee Chair

OnPoint Community Credit Union Director Agreement to Serve

I, *(please print name)* _____, do hereby request that my name be placed in nomination by the Nominating Committee for a position as Director of OnPoint Community Credit Union for the 2019 election with results to be announced on Friday, March 15, 2019.

I understand that in order to be nominated, I:

1. Must have current primary membership preferably for twelve consecutive months before the annual meeting (March 14, 2019).
2. Must not be a current employee of the credit union, or not have been employed by the credit union within the past three years.
3. Agree that I may not serve on the Board of Directors and the Supervisory Committee at the same time.
4. Must have no convictions of a felony or greater charge, or any criminal charge involving dishonesty or a breach of trust.
5. Must be bondable.
6. Must sign the Agreement to Serve and Letter of Resignation.

I understand that the election will be conducted according to the following procedures:

- A. The order of names on the ballot shall be determined by a drawing conducted by the OnPoint Community Credit Union employee responsible for internal audit.
- B. Each primary member may cast a single vote for each vacant Director position. The candidates receiving the greatest number of votes will serve regular, three-year terms. If positions for unexpired terms exist, candidates receiving the greatest number of votes, after the top vote-earners, shall serve for the unexpired terms, with the top vote-earner serving the longest unexpired term, and shorter unexpired terms being filled by the next and successive top vote-earners.

I certify that, if elected, I am able to serve without any conflict of interest, and agree to comply with the requirements as described in the Board Governance Policy III.I: Governance Process/Director Code of Conduct (included in the online Reference Materials).

I agree to the placing of my name in nomination and will serve, if elected as a Director, to the best of my ability.

I agree to complete the first six modules of the Volunteer Achievement Program (VAP), a self-study program, with self-administered competency tests offered through the Northwest Credit Union Association, and to complete new Director orientation and other professional development requirements as the Board may establish from time to time.

Member Signature

Date



Petition Signature Form
Nomination of Board of Directors Candidate

In support of the nomination of _____ as a candidate for a position on the OnPoint Community Credit Union Board of Directors, I hereby sign this petition. (*Only primary members may sign. Joint members and co-borrowers are not eligible.*)

Name as appears on membership (Please print)	Address (include city and zip)	Signature	Date	Member Number
1				
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14				
15				

Return completed forms with the rest of petition documents in one package to any OnPoint branch or by mail to OnPoint Community Credit Union; Attn: Nominating Committee; PO Box 3750, Portland, OR 97208. Must be received **no later than September 28, 2018**. Additional details available at onpointelections.com.