

OnPoint Community Credit Union

**DIRECTOR POSITION DESCRIPTION**

August 2015

**Position Summary**

A Director is actively involved, within the context of the organization's policy governance model, in the policy-making, strategic planning, and oversight responsibilities necessary for the success and well being of the credit union and its members. A Director is a trustee for the membership in determining and requiring appropriate organizational performance.

**Requirements**

- Commitment to the mission of OnPoint and willing to actively seek information that helps guide discussions and decisions regarding achievement of the mission.
- Commitment to completing training and professional development required by the Director Education Plan.
- Understanding and acceptance of the Board's legal, fiscal and ethical responsibilities to OnPoint and its membership.
- Maintains the confidentiality of all credit union affairs.
- Willing to sign the OnPoint Community Credit Union Director's professional code of conduct.
- Active participation with other Directors in regular monitoring of the credit union's safety and soundness. Active participation with other Directors in assessing the performance and compensation of OnPoint's President/CEO. Active collaboration with other Directors in decision making.
- Willingness to volunteer to serve on committees or to serve when asked by the Chair.
- Supports Board decisions by speaking with one voice.
- Prepare in advance for board meetings.
- Regular attendance at and active meaningful participation in Board meetings (there are typically twelve meetings per year) and related Board activities (e.g. OnPoint's annual meeting, committee meetings, etc.).
- Maintain a positive working relationship with the Board Chair, Directors, Supervisory Committee and the President/CEO.
- Understand and accept OnPoint's Board Governance model.
- Produce and monitor governing policies in the following areas:
  - ❖ Mission: Organizational products, effects, impacts, benefits, outcomes, recipients and their relative worth (what results for which recipients at what cost).

- ❖ Executive Limitations: Constraints on President/CEO authority that establish the prudence and ethical boundaries within which all President/CEO activity and decisions must take place.
- ❖ Governance Process: Specification of the ways in which the Board conceives, carries out and monitors its own tasks.
- ❖ Board – President/CEO Linkage: The delegation of power between the Board and the President/CEO and monitoring its use.

### **Experience/Education**

- Member in good standing of OnPoint preferably for at least twelve months and understands the cooperative credit union philosophy.
- Demonstrated leadership with a minimum of five years of progressively responsible experience in financial services, or its equivalent in one or more disciplines of management, marketing, human resources, strategic planning, legal affairs or technology.
- Understands financial services from the perspective of the membership and understands the business model that drives successful performance of OnPoint including a willingness to understand how net income and return to members are generated. Proven ability to understand financial performance measurement.
- Demonstrated team player with proven ability to foster collaboration, willingness to share opinions leading to accomplishment of OnPoint's mission, compromise, debate and ultimately to speak with one voice when the Board has made a collective decision. Active community involvement is a plus.
- Proven ability to quantitatively and qualitatively assess President/CEO performance
- Demonstrated experience with developing strategic plans and monitoring their implementation and success.
- Demonstrated written, verbal, and computational skills.
- Bachelor's degree or equivalent experience, preferably in financial services or business.